

Board Briefing Book

May 2022

Prepared by:

E. Elaine Placido, DPA, Executive Director

Madeline Marucha, Administrative Assistant

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# Meeting Agenda:

Board of Directors Meeting Agenda

May 19, 2022 9:30 a.m. - 12:30 p.m.

# Microsoft Teams Meeting: Click here to join the meeting

9:30	Review of Agenda Review & Approval of February 17, 2022, meeting record
9:35	Executive Director Check In Written Report – follow up Grants Update, Pending and Received
9:45	Committee Reports: Executive Committee Report Board Development Committee Report Present the Board Development Plan Present the Board Member Recruitment Schedule for 2023 Receive recommendations for Board prospects, assign contacts
10:15	Board Action Items: Bipartisan Infrastructure Law – Approve Workplan and Budget Estuary Partnership EPA Workplan – Approve Amended 22/23 Workplan and Budget Board Development Plan Policy and By-Law Updates Board Member Recruitment schedule for 2023 Board and Committee Meeting Schedule for 2023/24
11:15	Break
11:25	Programming Presentations: Monitoring Team – Tableau Presentation – Dr. Sarah Kidd, Sneha Rao Manohar, Ian Edgar Stormwater and Green Infrastructure – Chris Hathaway and Aaron Guffey
12:15	Board Member General Updates
12:30	Adjourn

Upcoming Meetings Board Development Committee: August 15, 2022 Executive Committee: September 1, 2022 Board of Directors: September 15, 2022

# Prior Meeting Record for Approval:

# Lower Columbia Estuary Partnership Board Meeting Record Thursday, February 17, 2022 9:30 a.m. – 12:20 p.m. Estuary Partnership Offices

Voting Members Present: Susan Holveck, Matt Jones, Tabitha Reeder, Dean Marriott, Rich Doenges, Jane Bacchieri, Hillary Barbour, Margaret Magruder
Ex Officio Members Present: Irma Lagomarsino, John Netto, Yvonne Vallette, Mary Lou Soscia, Presiding Officer: Susan Holveck
Staff Present: Elaine Placido, Madeline Marucha, Jasmine Zimmer-Stucky, Erinne Goodell
Other Present: Alison Handler

Introduction and Review of Agenda *Action: None Required*.

Review and Approval of November 18, 2021 Meeting Record *Action: Approved with change to list that Dean Marriott is not an ex officio member.* 

### **Executive Director Update**

**BIL Funding.** Elaine Placido gave an update on BIL funding, including an overview of potential projects. LCEP expects to receive \$132 million over 5 years, and it is awaiting guidance from the EPA. *Action: None Required.* 

### Board Development Committee Workshop, Alison Handler

Alison Handler led the Board in a Board Development workshop. Discussion topics included the role of ex officio members, the potential role of committees, the Board recruitment process, and the time commitment necessary for Board members.

### Action: None Required.

### **Other Business**

**Reminders.** Elaine Placido reminded the Board to turn in their 990 forms and check their calendars for next year's Board meeting dates.

**Future Board Meeting Topics.** Elaine Placido asked the Board for ideas for topics in future meetings. The Board named several potential presentation topics, including Ridgefield Pits, Burnt Bridge Creek, DEI updates, guest presentations from other estuary program staff, and presentations from Board members on projects related to the lower Columbia.

### Action: None Required.

With no further business, the meeting was adjourned at 12:20.

Submitted by: Elaine Placido, Executive Director

Signature:	

Date Approved: \_\_\_\_\_

# Executive Director's Report:

# Strategic Direction:

• Committees of Estuary Partnership staff have nearly finished refining the Implementation Details of the Strategic Direction. Only a small portion of Goal 5 remains to be finalized, which we expect to finish on May 13.

# Team Updates:

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# Community Programs/Ed Team:

- This spring (January through April) the Educators provided in-person classroom and field programs to:
  - 44 Teachers
  - 48 Classrooms
  - 41 4<sup>th</sup> and 5<sup>th</sup> grade classrooms
  - 7 middle school classes
  - 1,142 students
  - 21 service-learning field trips
  - Big Canoes:
    - The big canoes are being pulled from long-term winter storage for their inaugural spring paddle trip with Confluence on May 7<sup>th</sup>. We have canoe trips scheduled with 13 North Clackamas SD 4<sup>th</sup> and 5<sup>th</sup> grade classrooms thanks to support from Clackamas Watershed Environment Services and Union Pacific Foundation.
- From the Team:
  - March 31<sup>st</sup> marked the end of three multiyear grant projects received through Department of Ecology, WA 319 funding. The projects resulted in restoration and water quality education at Salmon Creek, Burnt Bridge Creek and Woodin Creek in Clark County, WA.

# Science Team:

Steigerwald:

- <u>Schedule</u>:
  - Trail construction and revegetation are complete for the season and the refuge reopened on May 1. Ceremony held on May 7.
  - Refuge closed again in August and early Sept. <u>All</u> remaining construction completed during this time.
  - In-fill planting and spot spraying will continue over the next 2-3 years.
- Construction summary:
  - Over 510,000 plants installed to date.
  - Trail construction complete, except a 0.25-mile section of elevated trail to be constructed in August.
  - All levee work complete.
- <u>Other</u>:

- The Steigerwald Team is presenting at the American Water Resources Association conference in November and at the Restore America's Estuaries conference in December.
- Many thanks as always to EP staff (Doug, Curtis, Marci, the Education Team, and others) for the solid field work during cold, wet conditions and to Jasmine and Erinne for leading the charge on the reopening. Also, to our contractors (Rotschy, Ash Creek Forest Management, and R. Franco).
- Active Restoration work continues at ten different sites:
  - 1. Horsetail Creek Phase 2 (native plant establishment at phases 1 and 2 locations)
  - 2. Ridgefield Pits
  - 3. Mason Creek
  - 4. Dyer Creek
  - 5. Woodard Creek
  - 6. Steigerwald
  - 7. EF Lewis River Thermal Assessment
  - 8. MCNA
  - 9. La Center Phase II
  - 10. Campen Creek
  - <u>Horsetail Creek Phase 2</u>- completed Phase 2 planting and additional infill planting for Phase 1. Will be treating invasive plants over the course of the spring and summer growing season to support establishment of plantings.
  - <u>Ridgefield Pits</u>- The goal of the project is to correct legacy mining in the lower East Fork Lewis River and restore more than 3- miles of the river. In 2021 we completed Preliminary Designs for the Ridgefield Pits and adjacent East Fork Lewis River. To complete Preliminary Designs, we worked with 20-member Technical Oversite Group and community members. In 2022 and 2023 we will be completing Final Designs, Permitting, and Construction Procurement. Link to Preliminary Design Report-

http://s458607291.onlinehome.us/FTP/RidgefieldPits/Deliverables/EF%20Lewis%20Ridgefield%20Pits %20Prelim%20Design%20Report%20%20V1.pdf

- <u>Mason Creek-</u> We are working with Clark County to restore more than 1 mile of habitat along Mason Creek and the East Fork Lewis River. We will be completing preliminary designs in 2022 and hope to go to construction in 2024.
- <u>Dyer Creek-</u> The goal of the project is to remove more than 500 ft. of rip-rap, restore fish passage to Dyer Creek and improve habitat conditions. We will be completing preliminary designs in 2022 and hope to go to construction in 2024.
- <u>Woodard Creek</u> In partnership with the USFS completed construction in 2021 as part of Phase 1 restoration efforts in Upper Woodard Creek. Revegetation efforts will conclude in spring 2022. Working on design efforts for Phase 2. Link shows helicopter activities related to using trees to improve habitat in the creek-

http://s458607291.onlinehome.us/FTP/gorge%20sites/WoodardCr/movies/

- <u>EF Lewis River Thermal Assessment</u> The Science Team collected temperature data on 10 miles of the East Fork Lewis River and validated aerial thermal infrared imagery. We are working with a Technical Oversite Group (TOG) to help guide identification and selection of future restoration actions and locations.
- <u>Multnomah Channel Natural Area (MCNA)-</u> The goal of the project is to restore natural hydrology to over 300 acres of floodplain along Multnomah Channel and improve fish access and to preserve native aquatic species. We are working with Metro Parks and Recreation to finalize our Feasibility Investigation.

- <u>La Center Wetlands Phase II-</u> The goal of the project is to reconnect floodplains to the East Fork Lewis River to allow fish access and to preserve native aquatic species. We are working with Clark County and private landowners to finalize designs.
- <u>Campen Creek</u> The restoration team is beginning a feasibility study and concept design for the portion of Campen Creek (a tributary to Gibbons Creek and the Steigerwald Lake National Wildlife Refuge) that flows through a City of Washougal Park and the Orchard Hills Golf Course. The goals of the project are to reduce peak flows and improve water quality in this urbanized portion of the Gibbons Creek watershed. This work is supported by the Bipartisan Infrastructure Law funding.
- *Monitoring Efforts* at Ecosystem Monitoring and Action Effectiveness Sites, Water Quality and Initiating a Carbon Sequestration Study
  - Continued processing of all AEMR and EMP data utilizing Tableau
    - Synthesis analyses of all Level 3 data (Hydrology & sediment accretion)
      - Presented some preliminary results at the April Science Work Group including both a habitat opportunity analysis and comparing the rates of sediment accretion to forecasted sea level rise. <u>Powerpoint</u>, <u>youtube recording</u>, and <u>tableau public profile page</u>
    - Additional meta-analyses planned for all Level 2 data (veg), drone data, and the full suite of EMP data (biomass, fish, macro-invertebrates, etc.)
    - Collaborating with PNNL on an analysis of the annual drivers of sediment accretion
    - Continued writing and editing of an update to the Monitoring Protocols
  - Assisted WDFW in deploying sediment accretion stakes at South Bachelor Island
  - CCSWCD and OWEB grant application/expansion for additional monitoring in the Milton and McNulty watersheds to further isolate potential sources of *E.coli* in the watersheds, which features meaningful new partnerships with the Columbia County Public Health Department and the City of St. Helens
  - CCSWCD and OWEB 2021 reports published in early May
    - Includes both an easy-to-digest <u>Tableau dashboard</u> as well as the <u>traditional report</u>
  - Initial Carbon Sequestration scoping of locations inside of MCNA and Palensky for flux tower locations.

## Communications & Outreach:

- Our <u>top performing post</u> on Facebook was the announcement that Steigerwald Lake National Wildlife Refuge reopens to the public on May 1 (posted March 30), which reached 6,229 people and got 1,516 engagements.
- Our <u>top performing post</u> on Instagram was the advertisement for our Research Technicians on April 25, which reached 417 people and got 55 engagements.
- Our <u>top tweet</u> from the past month was for the volunteer event at Mable Kerr Park with 1,595 impressions. The top <u>tweet we were mentioned in</u> was from @TheIntertwine advertising their partner coffee about Water Trails.
- Thanks to our Earth Day Oregon partners: Biohabitats, Ash Creek Forestry, Calabash Authentic, and Alder Creek Kayak & Canoe.
- Media mentions are included below.

## DEI:

The DEI Steering Team has been working on several items including updating the organization's demographic survey which you'll be seeing soon; creating a calendar to help the Team work more efficiently while not missing any of the important tasks throughout the year; continued discussion and learning about microaggressions.

# Executive Director's Work:

## Budget Updates:

- The Federal Budget for 2022, signed in March, increases the NEP funding to \$750,000 per NEP. The Organizational budget has been amended to include that \$750,000 per year funding for both 22 and 23. The EPA Workplan and Budget have also been amended to include the increases in funding. The Amended EPA Workplan and Budget will be included as Agenda Items in this month's meeting.
- Current work with Congress is aimed at increasing the annual appropriation to NEPs to meet the current authorization of \$1 million per NEP, beginning with 2023. There is currently strong support in the House, work is beginning in the Senate.
- BIL Bipartisan infrastructure Law BIL funds have been included in the amended organizational budget, as a separate funding line as required by EPA. BIL also has its own Workplan and Budget, those will be submitted in the next few days. The BIL brings funding of \$909,000 per year into programming for the Estuary Partnership, a total of just over \$4.5 million over the next five years. The BIL Workplan and Budget will be included as Agenda Items for this month's meeting.

## Personnel Updates:

## Education Manager Position:

- Valerie Pufahl has accepted our offer to become our Education & Community Programs Manager. She will begin working for the Estuary Partnership on June 1.
- This was a very different and collaborative hiring exercise. We are using our new HR Procedures that include:
  - Restricting access to application materials then redacting personal information for the initial review.
  - Utilizing an HR coach/coordinator to make sure that the recruiting team has the information they need, are mindful of potential biases, communicate with the applicants. Connor, Madeline, and Elaine are the HR coaches/coordinators and will take turns managing recruitments.
  - Multiple interviews that utilized different approaches and skills.
    - We used a team approach for our final day. The day began with a group tour to Burnt Bridge Creek that included a Team Coordinator, the Volunteer Coordinator, and an Environmental Educator, along with the two candidates. After the tour we shared lunch, then moved to two different sections. The first section was another traditional panel with the Management Team and Board member – thanks to Yvonne for her participation. The second section was an exercise with the Education Team who designed an exercise that leveraged the candidates' experience during the tour, their knowledge of our core values and relevant grants, and their facilitation skills.
- We also expect to hire two summer field technicians and one or two summer recreation leaders, our regular summer hiring of early career professionals.

# Funding Report:

July 1, 2021 to June 30, 2022 - Updated as of 4/29/2		-			
Pending Awards:	Project Name:		t Request \$	Project Type:	Status:
LCFRB-CCCWRF	Burnt Bridge Creek Stormwater Project	\$	115,125.00	Riparian planting/student	Grant funded. In
	Phase 2	Ť		education	contracting phase.
WA Ecology Clean Water Act Section 319 Program	Burnt Bridge Creek Water Quality,			Utilizes and LCFRB-CCCWRF	Funded, awaiting
	Education, and Restoration Project		\$103,582	planting and wq education	contracts.
Camas Washougal Community Chest					Funded, awaiting
	Student Outdoor Science Program		\$9,000	Work with students	contracts.
	Bay to Bay Community Hazards			Outreach and resilience -	Funded, awaiting
National Fish and Wildlife Foundation - NFWF	Program	\$	259,888.11	nature based flood control	contracts.
		\$	487,595.11		
Active Applications:	Project Name:	Gran	t Request \$	Project Type:	Status:
				Year 1 - Restoration,	
BIL- EPA (22/23)	BIL - Bipartisan Infrastructure Law			Monitoring, Community	Awaiting Guidance, in
	Projects		\$1.818.000	Outreach & Education	workplan development
			+=/===;===		
Fact Multhomob Soil & Water Concernation Distric				Design/Permitting for cold	
East Multnomah Soil & Water Conservation Distric				water refuge with paddling	
	Technique Design and Permitting		\$83,057	component	Spring 2022
OWEB	Technical Assistance - Cold Water				Awaiting Decision- Sprin
01125	Refuge engineering design		\$74,996	Technical Assistance	2022
	Lower East Fork Floodplain				
Floodplains by Design - Ridgefield Pits	Reclamation (intend to use \$325k and				
	\$225k as match for TIP)		\$7,557,657	Floodplain Restoration	Spring 2022
LCFRB		1		Fish passage barrier	
LCFRB	Fish Passage Barrier Assessment		\$179,945	assessment	Spring 2022
LCFRB -TIP	Ridgefield Pits	Ś	8,398,268.00	Construction	
LCFRB - Dyer Creek Final Design	Dyer Creek Final Design		\$175,548.99	Final Design	Spring 2022
LCFRB- Mason Creek	Mason Creek Final Design		\$192,681.68	Final Design	Spring 2022
LCFRB- Lower Woodard Creek	Lower Woodard Creek			Design/Build	Spring 2022
EPA- Columbia Basin Restoration Act	Tracking Toxics			Toxics Monitoring	mid 2022.
OWEB/SWCD	Monitoring	Ś	25,094.00	WQ Monitoring	Revisions Submitted.
01120/01100		Ť	\$19,128,231		
			\$15,120,251		
		-			
Signad Agroomants:	Project Name:	Fund	ling Total	Droject Type:	Status:
Signed Agreements:	-	Fund	ing rotai	Project Type:	Status.
BPA Stiegerwald Capital FY22	Steigerwald Capital (increases current		2 500 000 00	De sta seti a s (Ca si ta l	Contract Francisco d
	funding to \$23.5m)	_		Restoration/Capital	Contract Executed
BPA Hab Coordination (FY 22/23)	Project Review Committee for BPA	\$ \$	,	Coordination	Contract Executed
BPA Hab (FY 22/23)	Restoration	Ş	900,470.00	Restoration	Contract Executed
BPA Monitoring (FY 22)					
51 ,	Monitoring	\$	1,114,013.00	Monitoring	Contract Executed
One Tree Planted/Promise the Pod	BEF Planting Reimbursement grant at				
	Horsetail	\$	,	Restoration	Contract Executed
City of Rainier (DEQ-SEP Settlement)	Rainier Stormwater Retrofit	\$		Stormwater retrofit	Contract Executed
WA Base	WA Base	\$	264,000.00	Base Funding	Contract Executed
OWEB/SWCD	Monitoring		25 004 00	WQ Monitoring	Contract Executed
	Worncornig	\$	25,094.00	Tra, montoring	
One Tree Planted	Salmon Creek	\$		Riparian planting	Contract Executed
	-	<u> </u>	14,400.00		Contract Executed Contract Executed
One Tree Planted OWEB	Salmon Creek	\$	14,400.00	Riparian planting	
One Tree Planted	Salmon Creek	\$	14,400.00	Riparian planting Base Funding Planting 284,000 plants at	
One Tree Planted OWEB	Salmon Creek Oregon Base	\$	14,400.00 321,000.00 \$213,075	Riparian planting Base Funding Planting 284,000 plants at	Contract Executed
One Tree Planted OWEB BEF	Salmon Creek Oregon Base Planting at Steigerwald	\$ \$	14,400.00 321,000.00 \$213,075	Riparian planting Base Funding Planting 284,000 plants at Steigerwald phase 3	Contract Executed Contract Executed
One Tree Planted OWEB BEF	Salmon Creek Oregon Base Planting at Steigerwald Ridgefield Pits	\$ \$	14,400.00 321,000.00 \$213,075 295,796	Riparian planting Base Funding Planting 284,000 plants at Steigerwald phase 3 Project design	Contract Executed Contract Executed
One Tree Planted OWEB BEF LCFRB One Tree Planted	Salmon Creek Oregon Base Planting at Steigerwald Ridgefield Pits BEF Tree Planting funds for Horsetail	\$ \$ \$ \$	14,400.00 321,000.00 \$213,075 295,796 8,000	Riparian planting Base Funding Planting 284,000 plants at Steigerwald phase 3 Project design Tree Planting funds - Horsetail	Contract Executed Contract Executed Contract Executed Contract Executed
One Tree Planted OWEB BEF LCFRB	Salmon Creek Oregon Base Planting at Steigerwald Ridgefield Pits	\$ \$ \$	14,400.00 321,000.00 \$213,075 295,796	Riparian planting Base Funding Planting 284,000 plants at Steigerwald phase 3 Project design Tree Planting funds -	Contract Executed Contract Executed Contract Executed
One Tree Planted OWEB BEF LCFRB One Tree Planted City of Portland BES (Portland Harbor Community)	Salmon Creek Oregon Base Planting at Steigerwald Ridgefield Pits BEF Tree Planting funds for Horsetail Portland Harbor Community Group Paddles	\$ \$ \$ \$ \$	14,400.00 321,000.00 \$213,075 295,796 8,000 12,000.00	Riparian planting Base Funding Planting 284,000 plants at Steigerwald phase 3 Project design Tree Planting funds - Horsetail Portland Harbor Big Canoe paddles	Contract Executed Contract Executed Contract Executed Contract Executed Contract Executed
One Tree Planted OWEB BEF LCFRB One Tree Planted	Salmon Creek Oregon Base Planting at Steigerwald Ridgefield Pits BEF Tree Planting funds for Horsetail Portland Harbor Community Group Paddles Mittleman Jewish Community Center	\$ \$ \$ \$	14,400.00 321,000.00 \$213,075 295,796 8,000	Riparian planting Base Funding Planting 284,000 plants at Steigerwald phase 3 Project design Tree Planting funds - Horsetail Portland Harbor Big Canoe	Contract Executed Contract Executed Contract Executed Contract Executed Contract Executed Grant funded. In
One Tree Planted OWEB BEF LCFRB One Tree Planted City of Portland BES (Portland Harbor Community) City of Portland BES (% For Green Program)	Salmon Creek Oregon Base Planting at Steigerwald Ridgefield Pits BEF Tree Planting funds for Horsetail Portland Harbor Community Group Paddles Mittleman Jewish Community Center Stormwater Project	\$ \$ \$ \$ \$	14,400.00 321,000.00 \$213,075 295,796 8,000 12,000.00	Riparian planting Base Funding Planting 284,000 plants at Steigerwald phase 3 Project design Tree Planting funds - Horsetail Portland Harbor Big Canoe paddles	Contract Executed Contract Executed Contract Executed Contract Executed Contract Executed Grant funded. In contracting phase.
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One Tree Planted OWEB BEF LCFRB One Tree Planted City of Portland BES (Portland Harbor Community) City of Portland BES (% For Green Program) OSMB	Salmon Creek Oregon Base Planting at Steigerwald Ridgefield Pits BEF Tree Planting funds for Horsetail Portland Harbor Community Group Paddles Mittleman Jewish Community Center Stormwater Project Community onwater paddling and safety project	\$ \$ \$ \$ \$ \$	14,400.00 321,000.00 \$213,075 295,796 8,000 12,000.00 71,942.83 \$23,280 5,890,987.93	Riparian planting Base Funding Planting 284,000 plants at Steigerwald phase 3 Project design Tree Planting funds - Horsetail Portland Harbor Big Canoe paddles Stormwater retrofit Paddling	Contract Executed Contract Executed Contract Executed Contract Executed Contract Executed Grant funded. In contracting phase. Awaiting Decision- Sprin 2022
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One Tree Planted DWEB BEF LCFRB One Tree Planted City of Portland BES (Portland Harbor Community) City of Portland BES (% For Green Program) OSMB	Salmon Creek Oregon Base Planting at Steigerwald Ridgefield Pits BEF Tree Planting funds for Horsetail Portland Harbor Community Group Paddles Mittleman Jewish Community Center Stormwater Project Community onwater paddling and safety project Project Name:	\$ \$ \$ \$ \$ <b>\$</b> <b>\$</b> <b>\$</b>	14,400.00 321,000.00 \$213,075 295,796 8,000 12,000.00 71,942.83 \$23,280 5,890,987.93	Riparian planting Base Funding Planting 284,000 plants at Steigerwald phase 3 Project design Tree Planting funds - Horsetail Portland Harbor Big Canoe paddles Stormwater retrofit Paddling	Contract Executed Contract Executed Contract Executed Contract Executed Contract Executed Grant funded. In contracting phase. Awaiting Decision- Sprin 2022 Status: Not selected. Moved this
One Tree Planted DWEB BEF LCFRB One Tree Planted City of Portland BES (Portland Harbor Community) City of Portland BES (% For Green Program) OSMB	Salmon Creek Oregon Base Planting at Steigerwald Ridgefield Pits BEF Tree Planting funds for Horsetail Portland Harbor Community Group Paddles Mittleman Jewish Community Center Stormwater Project Community onwater paddling and safety project	\$ \$ \$ \$ \$ <b>\$</b> <b>\$</b> <b>\$</b>	14,400.00 321,000.00 \$213,075 295,796 8,000 12,000.00 71,942.83 \$23,280 5,890,987.93 wested Total:	Riparian planting Base Funding Planting 284,000 plants at Steigerwald phase 3 Project design Tree Planting funds - Horsetail Portland Harbor Big Canoe paddles Stormwater retrofit Paddling	Contract Executed Contract Executed Contract Executed Contract Executed Contract Executed Grant funded. In contracting phase. Awaiting Decision- Sprin 2022 Status:

## Additional Activities and Items of Note:

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- Participated in three ANEP External Affairs Committee Meetings
- Participated in two ANEP Board Meetings
  - o Met with EPA Clean Water Administrators along with fellow NEP Directors
  - Participated in three Meetings with delegation members or staff
    - Met with staff from the Senator Commerce Committee along with representatives from the Cowlitz Indian Tribe, LCFRB, Columbia Land Trust, and staff from Senator Cantwell's office.
- Presented to the Port of Vancouver Commission about our Education Programming at Vancouver Lake
- Participated as a Steering Committee alternate member in multiple PMEP Steering Committee meetings
- Worked with a small team and our benefits representative on exploring non-traditional medical benefits plans
- Participated in the NEP EJ Working Group
- Participated in the Columbia River Basin Restoration Working Group

# Executive Committee Report:

## Lower Columbia Estuary Partnership

### **Executive Committee Meeting Record**

Thursday, May 5, 2022 9:30 – 11:30 a.m. Estuary Partnership Offices

Voting Members Present: Susan Holveck, Jane Bacchieri Presiding Officer: Susan Holveck Staff Present: E. Elaine Placido, Tom Argent, Madeline Marucha

Review and Approval of February 3, 2022 Meeting Record *Action:* Approved.

### **Executive Director Update**

**Contracts & Grants.** Elaine Placido gave an overview of currently pending, active, and signed contracts and grants. **Personnel.** Final interviews for the Education & Community Programs Manager position will be held on May 9. The Estuary Partnership is piloting a new recruiting process involving a Recruiting Coordinator role. **Events Update.** A one-day retreat for the Board is being planned for September or October 2022. Our Annual Event is being planned for September at Rossi Farms.

### **Quarterly Finance Report**

Tom Argent gave the finance report, including changes to the indirect cost rate. *Action: None Required.* 

### **Board Development Committee Report**

Elaine Placido gave an overview of the Board Development Committee's progress, including the Board Development Plan and the proposed policy amendments that would support the plan. *Action:* The Executive Committee approved the Board Development Plan and the policy amendments to the Board for approval.

### **Committee Action Items**

Amended EPA Workplan and Budget Action: The Executive Committee approved the Amended EPA Workplan and Budget for submission. BIL Workplan and Budget Action: The Executive Committee approved the 5-year workplan and budget to be sent to the Board for approval.

Board Calendar for 2022-2023

Action: The Executive Committee approved the Board Calendar to be sent to the Board for approval.

### Updated Board terms through September 2022

Action: The Executive Committee approved the updated Board terms to be sent to the Board for approval.

With no further business, the meeting was adjourned at 11:30 a.m.

Submitted by: E. Elaine Placido, Madeline Marucha

Signature:	
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Date Approved:	

# Board Development Committee Report:

## **Board Development Committee**

Minutes Regular Meeting April 18<sup>th</sup>, 2022

Committee Members in Attendance: Irma Lagomarsino, Rian Sallee, Tabitha Reeder

Staff Members in Attendance: Elaine Placido, Madeline Marucha

**Meeting Opened** 

Agenda approved with no additions or deletions

### Action Items:

<u>Selection of Chair</u> – Irma Lagomarsino was nominated and received approval to serve as the Committee Chair. There will be no Vice Chair, rather if Irma is unable to attend a meeting, a fellow Committee Member will serve in her stead.

**Board Development Plan approved by the Committee** - The Plan will be forwarded to the Executive Committee for their approval and then to the full Board at the regular meeting in May for final adoption.

• The plan being considered will contain an updated Board Profile Grid that includes the addition of LGBTQIA+ in the demographics section.

### Committee Recommendations for Approval -

- The Committee, after considering the outcome of the Board Profile Grid, recommends:
  - The Board formally recognize the Board Development Committee as a standing committee of the Board, with Irma Lagomarsino serving as the Chair. During the 22/23 year the Board will have two Committees the Executive Committee and the Board Development Committee, as outlined in the Board Development Plan page 11.
  - The Finance Committee and the Fund-Raising Committees will be revisited in 23/24 (year two), as outlined in the Board Development Plan page, 11.
  - Based on the above recommendation- the Board Policies will require amendment at the May meeting.
- The Committee will make this recommendation to the Executive Committee for approval, who will take that recommendation to the full Board for Approval in May.

### Board Member Recruitment Cycle for 22/23 Committee Recommendations:

- The Committee outlined a recommendation for Board member recruitment for the coming year to be forwarded to the Executive Committee for Approval, then full Board Approval in May.
  - The process recommendation follows that outlined in the Board Development Plan with the following components:
    - Invite recommendation for board prospects from the entire board to begin immediately.
    - Include in the request to the Board for prospects- names of the Tribal governments in our study area, identification of local governments where we have projects, and the list of areas of interest/participation/connection that we are focusing on strengthening with this recruitment cycle.

- At the full Board meeting in May: Consider, discuss, and narrow the list in consultation with the full board. Assign a contact for top prospects.
- May through July Contact top prospects and encourage mutual learning.
- August Develop final slate for approval by the Executive Committee and full board approval/appointment in September.
- Currently two prospects have expressed interest in being considered -
  - Jamaal Brown Real Estate, BIPOC leadership
  - Dr. Joseph Hattrick Education, Organizational development

### Additional direction to staff:

- Follow up with all Board members to ask them to verify their responses to Board Profile Grid, with clarification on "funder" line and additional lines since grid originally sent out (Education, LGBTQIA+)
- Reach out to Board members who had not yet responded to Grid request.
- Verify with DEQ/Richard Whitman if there is an alternate assigned.

Meeting adjourned at 2:30

Upcoming Meetings:

Thursday May 5<sup>th</sup>, 2022, at 9:30am – Executive Committee

Thursday May 19<sup>th</sup>, 2022, at 9:30 – Regular Board Meeting

Meeting Record submitted by Elaine Placido 4/21/2022

Record Approved by \_\_\_\_\_ Date: \_\_\_\_\_

# Media Coverage:

- (If you have trouble accessing any of these, <u>contact Erinne</u> and she will send you a pdf.)
- <u>Battle Ground's Hidden Glen Park set for tree and shrub restoration</u>, Battle Ground Reflector, February 21
- F<u>lood Reflections at the Steigerwald Reconnection Project</u> (page 8), Floodplains By Design February newsletter
- Volunteers Dig in at hidden gem, The Columbian, February 28
- <u>Larger-then-life watershed maps helps students learn about PNW waterways, pollutants</u> (video), KGW, March 15
- <u>Digging In! Students join tree planting project</u>, The Chronicle, March 16
- <u>Steigerwald Reconnection Restores Wetland Habitat</u>, Friends of the Columbia Gorge, March newsletter
- <u>Largest Habitat Restoration Project Ever in the Lower Columbia River Completed</u>, Columbia Basin Bulletin, March 31
- <u>Steigerwald Lake National Wildlife Refuge to reopen May 1</u>, Clark County Today, March 31
- <u>Steigerwald Lake Refuge to reopen May 1</u>, The Columbian, April 2
- <u>Steigerwald Lake National Wildlife Refuge to open May 1 after two years of fish migration</u> restoration and flood prevention, The Daily News, April 4
- <u>Steigerwald Lake National Wildlife Refuge set to reopen</u>, KOIN, April 4
- Wildlife Refuge to reopen after \$31 million restoration project, My Plainview (TX), April 5
- Wildlife Refuge to reopen after \$31 million restoration project, Albany Times Union (NY), April 5
- Wildlife refuge to reopen after \$31M restoration project, The Olympian, April 5 (article disappeared)
- <u>Wildlife refuge to reopen after \$31M restoration project along the lower Columbia River,</u> Yakima Herald-Republic, April 5
- <u>Wildlife refuge to reopen after \$31M restoration project</u>, US News and World Report, April 5
- <u>Steigerwald wildlife refuge in Clark County to reopen after \$31M restoration project, OPB</u>, April 5
- <u>Clark County wildlife refuge to reopen after \$31M restoration project</u>, OregonLive, April 5
- <u>Wildlife refuge to reopen after \$31M restoration project</u>, the Spokesman-Review, April 5
- <u>Steigerwald Lake National Wildlife Refuge will reopen May 1</u>, Camas-Washougal Post-Record, April 7
- <u>\$31M Steigerwald restoration project winding down</u>, The Columbian, April 9
- Let's Get Out There: Steigerwald Lake National Wildlife Refuge plans reopening after restoration project (video), KGW, April 14
- <u>Steigerwald Reconnection Project was "An enormous and ambitious undertaking"</u>, Vancouver Business Journal, April 18
- <u>Traveler's Guide to Climate Resilience in Oregon Water</u>, Travel Oregon, April 20
- <u>Marine Board approves statewide grants improving access, opportunities</u>, The News Guard, April 21
- Food cart featuring West African cuisine donates to nonprofit, KOIN, April 21